

PERTSHIRE MUSICAL (COMPETITION) FESTIVAL ASSOCIATION

Trustees Annual Report and Accounts for the year ended 31st July 2021

Charity Name

Perthshire Musical (Competition) Festival Association

Charity Number

SC010789

Address

c/o Anne Mitchell, 49 Balhousie Street, Perth. PH1 5HJ

Current Trustees

Neil Copland (President)

Christine Munro (Chairman)

M E Waterston (Secretary & Music Secretary)

Lynsey Paterson (Assistant Secretary)

Wilma Malcolm (Minute Secretary)

Anne Mitchell (Hon Treasurer)

Elsie Craig

Jessie Lamond

Iona Crosby

Vida Low

Denise Ward

Sarah Sloan

Sharon Doyle (from 15th November 2020)

Constitution

The association is a charitable unincorporated Association and the purposes and administration arrangements are set out in our Constitution which was last amended on 10th November 2017. The Association was registered on January 1967.

Recruitment and appointment of Trustees All of the Trustees are appointed or reappointed by the members at our Annual General Meeting which is held in November of each year. The Trustees are aware of their responsibilities.

Charitable purposes

Our purposes as recorded in our constitution are to advance, promote and encourage generally by means of competition Festivals, the study and practice of the Arts of Music, Dancing, Elocution, Literature and Acting.

Activities and achievements

Since the association was incepted in 1920, the Festival has continued to promote the Arts and provide a platform for the competitors during the run of the Festival in March of each year.

Trustee remuneration

As per item 8 of our constitution, Honoraria of £1420 were paid to our Secretaries, an Honorarium of £860 was paid to our Music and Syllabus Secretaries and an Honorarium of £710 was paid to the Treasurer.

Reserves

Following a surplus for the year of £1081 the Association held unrestricted funds of £38103.

The Trustees consider that the reserve fund is adequate for the immediate future.

The funds held in the Catherine Beaton Trust Account are restricted and may only be used for the awards in the relevant classes. The current balance is £120.31.

Approved by the Trustees and signed on their behalf



17th Sept 2021

Anne Mitchell

Hon Treasurer.

Perthshire Musical (Competition) Festival Association

Affiliated to the British and International Federation of Festivals for Music, Dance and Speech
Scottish Charity No. SC010789

Perform in Perth 2021 Festival Report

The 2021 festival was scheduled to take place between 8th and 20th March in various venues but, with continued restrictions on travel and on gatherings of people, both indoors and outdoors, due to COVID-19, it was agreed to hold a virtual festival, rather than cancel the 2021 festival. Deadlines for submission of videos were set, starting from 1st March and ending on 8th March, and it was decided that, although the aim was for the adjudicators to view the performances and adjudicate them within the original two weeks of the festival, the live-streaming would not be until one week later, resulting in the live-streaming running from 15th to 27th March.

Robert Melling had the bulk of the festival music from the start of December and prepared high-quality recordings of all the set pieces at two different speeds and these were made available on the website. We had a few requests for backing tracks for the Disney classes and these were provided by Mo Rutherford, along with tracks for a few books that took a while to arrive.

We ended up with 32 separate streamed sessions, most of which were around 60 to 75 minutes long, and consisted of introductions, videoed performances and videoed adjudications, with each performer identified only by their performance number in the programme.

The option of purchasing a Programme in advance was available for £5 including postage, compensating for the fact that we could not sell at the door or in Concorde. As the livestreaming approached, this changed to allowing people to purchase a Programme download for £4.

It had been the intention to give people the option of making a donation to the festival, as thanks for being able to watch the live-streams, but this proved impossible.

In 2020, we had received 909 entries and were hoping to receive anything between 25% and 50% of that for our virtual festival. In fact, we received 469 entries, exceeding expectations.

The table below allows us to compare the number of entries over the past 2 years.

Discipline	2020	2021	% increase/decrease
Band & Orchestras	15	0	
Baton Twirling	20	16	-20%
Gaelic	40	1	
General Music	15	11	
Percussion	141	62	-57%
Piano & Organ	31	25	-19%
Piping & Pipe Band Drumming	23	75	+235%
Scottish Country Dancing	4	0	
Singing	122	33	-72%
Solo Brass	102	44	-57%
Solo Strings, incl. guitar & harp	75	91	+21%
Solo Woodwind	68	38	-44%
Speech	239	73	-70%

Singing was mainly solos, with 2 choir entries.

Strings was our largest section and included 4 harps (new classes) and 4 guitars.

Traditional music had 4 entries and there were several chamber music entries and Music is Fun entries.

Piping had the largest increase and we must consider whether this was as a result of it being a virtual festival.

The lack of Scottish Country Dancing and Band/Orchestra entries is entirely down to enforced restrictions on numbers of people permitted to meet. Bertha Park High School is to be commended for putting together compiled videos of their young singers, allowing them to be part of the festival. The fact that other groups or ensembles didn't choose to do that is probably down to other pressures on their time, as these collaborative videos involve a lot of time and work. From January, school pupils had to stay at home and had to try to fit in all their school work online, along with their instrumental lessons. Woodwind, brass and singing have had the additional challenges, even before the schools were closed to most pupils, of not being permitted to play in confined spaces with others present. Many school pupils would normally rely on being able to access instruments in school and this also had an impact on entries and also on a proportion of withdrawals. The speech entries were very much affected by the bulk of the independent schools deciding to rely on the parents to enter their children in the festival, but it remains to be seen whether this was a permanent move on the schools' part or whether this was because the pupils and their teachers were not able to be in school. We were particularly disappointed to have only one Gaelic entry and can only hope that some of the Gaelic community took the chance to see what a great opportunity they missed.

Adjudicators were: Lisa Thompson (Baton Twirling), Seonag Anderson (Gaelic), Donal McCrisken (General, Singing, Piano and Final Night), Tim Ridley (Percussion), Scott Taylor (Pipes), Paul Brown (Pipe Band Drumming), Kenneth Blackwood (Brass), Mark Duncan (Strings), Colin Touchin (Woodwind), Tish Nicoll (Speech) and Maureen Rutherford (Traditional).

The total number of participants was 510, compared with 1730 in 2020, there being only two choir entries and a few instrumental duets.

It took several weeks beyond the conclusion of the festival for adjudication sheets to be matched up with certificates and the relevant envelopes, as a result of not being able to have a team of people working on it, due to the social restrictions in place at the time.

We sent out 4 Young Ambassador Certificates after the end of this year's festival, 2 Gold, 1 Silver and 1 Bronze and thank all of them for their continued contribution to the success of the festival.

We continued to use 'runmyfestival' for the 2021 festival, and found the process even more useful this year as many paid using PayPal and only two applicants sent in paper entry forms, albeit both for multiple entries. Perth & Kinross schools paid through the Council procurement system and, this year, all schools managed to register the PIP Payment Reference with the payment information, making it easier to identify which entries were paid. About 30 applicants who paid by BACS did not use the PIP Payment Reference, making identification tricky in instances where the surname of the performer did not match the surname of the payee.

The impact of payments for the 2020 festival being carried forward to the 2021 festival was minor, with only 7 requests to carry forward entry fees in line with the Refund Policy.

Patron Membership has remained fairly stable at 70, the majority of whom have signed the Gift Aid form.

Over the year, we had fewer opportunities for people to volunteer in the running of the festival, but a total of 25 people supported the festival in a voluntary capacity, in roles such as music selector and festival trustee, with several trustees assisting in producing introductory scripts or by checking results and we thank them all for their essential contribution. Special mention must be made of Andrew Mitchell, without whom our virtual festival would not have happened at all, far less in such a slick, professional manner of presentation. We thank him most sincerely for his creative vision.

Signed

M. J. Watkin

Date

31.07.2021

Position

Secretary

Signed

A. Mitchell

Date

31/07/21

Position

Treasurer

PERTSHIRE MUSICAL (COMPETITION) FESTIVAL ASSOCIATION						
SCOTTISH CHARITY REFERENCE NUMBER SC010789						
RECEIPTS AND PAYMENTS ACCOUNTS FOR YEAR TO 31ST JULY 2021						
	Unrestricted		Restricted			
	Funds		Funds			
	2021		2021		2021	2020
	£		£		£	£
RECEIPTS						
Patrons Subscriptions	2098				2098	2529
Patrons Donations	380				380	
Grants Received	6,350				6,350	2,350
Entry Fees	3,946				3,946	8,344
Admissions	-				-	1,643
Tax Recovered on Gift Aid (see notes)	373				373	314
Bank Interest	46				46	144
Quiz Income	879				879	441
Programme Sales Income	546				546	386
Advertisement Income	120				120	805
EasyFund Raising (see notes)	31				31	133
Music Sales	-				-	5
TOTAL RECEIPTS	14,769		-		14,769	17,094
PAYMENTS						
Facility Hire	196				196	2,801
Streaming & Licences	2,050				2,050	-
Adjudicators Costs	2,595				2,595	4,832
Accompanist Costs	2,923				2,923	
Printing, Stationery & Advertising	460				460	96
Sheet Music	121				121	287
Piano Hire and Tuning	-				-	-
Postage & Sundry Expenses	1,008				1,008	1,936
Subscription to Federation	465				465	
Honoraria (See notes)	2,990				2,990	2,950
Insurances (See notes)	205				205	560
Programme Costs	340				340	746
Syllabus Costs	119				119	147
Travel Subsidies	-				-	
Miss C Beaton Award	-		35		35	
Auditor	100				100	-
Stripe fees	9				9	
Paypal fees	72				72	
TOTAL PAYMENTS	13,653		35		13,688	14,355
SURPLUS/DEFICIT FOR YEAR	1,116		(35)		1,081	2,739

PERTSHIRE MUSICAL (COMPETITION) FESTIVAL ASSOCIATION
SCOTTISH CHARITY REFERENCE NUMBER SC010789

STATEMENT OF BALANCES AS AT 31ST JULY 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	2021 £	2020 £
Bank and Cash in Hand				
Opening Balances	36,987	155	37,142	34,403
Surplus/Deficit for Year	1,116	(35)	1,081	2,739
Closing Balances	38,103	120	38,223	37,142
 Reserves				
General Funds	3,926		3,926	6,412
Business Term Deposit	30,389		30,389	30,343
Catherine Beaton Trust		120	120	155
Perth Musical Competition	3,765		3,765	232
Paypal	23		23	
Closing Balances	38,103	120	38,223	37,142

Assets

For assets see separate sheet.

Restricted Funds

Those are from the Catherine Beaton Trust and they may only be used for awards in the appropriate classes.

Approved by the Trustees and signed on their behalf.



17th Sept 2021

Anne Mitchell

Honorary Treasurer

NOTES TO THE ACCOUNTS
OTHER ASSETS AS AT 31ST JULY 2020

LAPTOP COMPUTER – DELL XPS L702X

Product number L702X Serial number CTMXRQ1

Purchase price - 18 Feb 2020	£220
Less Depreciation	£55
Valuation as at 31 st July 2021	£165

PRINTER – Epson Colour Laser Printer.

Product Number 2800N. Serial Number KBSZ115082.

The above printer has been disposed of.

The printer – details below – was purchased to cope with the pressures of printing multiple certificates.

PRINTER – HP COLOUR LASER JET PRO M454dn

Purchase price - 27 Feb 2020	£252
Less depreciation 2020/21	£63
Valuation as at 31 st July 2021	£189

LAPTOP COMPUTER- Hewlett Packard HP15 A9 G OLD

Product ID 4095956AB-FA62-4388-9215-22723830FBE5

Value as at 31 st July 2018	£380
Less Depreciation 2018/19	£95
Value as at 31 July 2019	£285
Less Depreciation 2019/20	£95
Value as at 31 July 2020	£190
Less Depreciation 2020/21	£95
Valuation as at 31 July 2021	£95

Notes to Accounts. 2020/21

1 Grants Received- Unrestricted Funds

The Forteviot Charitable Trust	£1100
The Thomson Charitable Trust	£750
The Guildry Incorporation of the City of Perth	£500
William Syson Foundation	£2500
Perth Common Good Fund	£1500
Total	<u>£6350</u>

2 Adjudicators & Accompanists Fees and Expenses for 2021 Festival

Adjudicators' fees	£2595
Accompanists' fees	£2923
Total	£5518

3 Honoraria

Secretaries	£1420
Music Secretary	£860
Treasurer	£710
Total	<u>£2990</u>

4 Insurance Details

Federation Insurance	£205
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Cairncross insurance invoice was received after 31st July 2021

5 Fund raising

Quiz	£879
EasyFund raising	£31

6 Gift Aid Submission.

Gift Aid amounting to £373 in these accounts was the claim for 2019/20 as this was received in the accounting year 2020/21.

Gift Aid claim for 2020/21 will be submitted in due course.

Independent Examiner's Report to the Trustees of the Perthshire Musical Competition Festival Association.

Charity No SC010789

I report on the accounts of the charity for the year ended 31st July 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

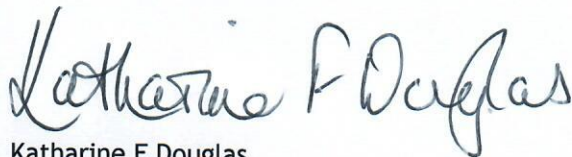
Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and comply with Regulation [9] of the 2006 Accounts Regulations;have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Katharine F Douglas

Address: 9 Green Wood, Kinross, KY13 8FG

Professional Qualification: A.C.M.A - Associate of the Chartered Institute of Management Accountants

Date: 11th October 2021