

## GUIDANCE ON ENTRY TO 'PERFORM IN PERTH'

- Read the syllabus carefully.
- Make sure you have chosen the correct class or classes.
- Fill out the entry form in full, ensuring you have signed where requested. Failure to include a valid address will prevent us from sending you a timetable.
- We would suggest that, if you are completing a large number of entry forms, you should fill out all your own personal details on one form and sign it, before photocopying as necessary.
- A computer generated copy of all entries submitted will be issued. This is your opportunity to check the accuracy of class entered, spelling of names etc. Any errors at this point will be carried forward to the programme etc. You should let us know of any problems **WITHIN 5 DAYS** of receiving this printout.
- If you do not know the Own Choice details in time for the closing date, you may send in the entry form with that section left blank.
- We would suggest that, before you send it in, you photocopy it, so that you need only fill in the Own Choice details for submission by 1<sup>st</sup> February. It will also serve as a reminder of any details already submitted.
- Send in all your entries as soon as you can, but certainly no later than 21<sup>st</sup> January 2011, making sure you enclose the correct entry fees.
- If you realise you have forgotten to send in an entry in time, a late entry may be submitted up to 28<sup>th</sup> January along with a surcharge of £10 per entry.
- Ensure your Own Choice replacement forms are sent in by 1<sup>st</sup> February.
- Send in either 1 or 2 copies, as appropriate, of any Own Choice selections, clearly marked as to ownership, Class No. and entrant's name, by 19<sup>th</sup> February 2011.